



REPUBLIC OF KENYA
NG-CONSTITUENCIES DEVELOPMENT FUND

TO:

FROM:

Seller's Name and Address

Buyer's Designation and Address

.....

Tender No: **KBU/NG-CDF/019/2020-2021**
 Date.....

KIAMBU CDF TENDER COMMITTEE,
FOR: KIAMBU PRIMARY SCHOOL
P O BOX 1767 – 00900 KBU

You are invited to submit Quotation on items listed below:

Note: (a) **THIS IS NOT AN ORDER.** Read the conditions and instructions on reverse before quoting. (b) Your quotation should indicate final unit price which includes all costs for delivery, discount, duty and sales tax.
 (c) This Quotation should be submitted in a plain wax sealed envelope marked "Quotation No. **KBU/NG-CDF/019/2020-2021** for **proposed construction of administration block at Kiambu Primary School** and be addressed to reach the buyer or be placed in the tender box not later than **10.00AM** on **Wednesday 28th July 2021**. (d) Return the original copy and retain the duplicate for your record.

CODE NO:	ITEM DESCRIPTION	TOTAL COST
001	TOTAL COST FOR PROPOSED ADMINISTRATION BLOCK AT	
	KIAMBU PRIMARY SCHOOL	

FOR OFFICIAL USE ONLY

Seller's Signature
 Date:

Opened by: (1) Designation Signature
 (2)..... Designation Signature
 (3) Designation Signature
 (4) DesignationSignature
 (5) DesignationSignature

Date *Time*

CONDITIONS

1. The General Conditions of Contract with the Government of Kenya apply to this transaction. This form properly submitted constitutes the entire agreement.
2. The offer shall remain firm for 30 days from the closing date unless otherwise stipulated by the seller.
3. The buyer shall not be bound to accept the lowest or any other offer, and reserves the right to accept any offer in part unless the contrary is stipulated by the seller.
4. Samples of offers when required will be provided free, and if not destroyed during tests will upon request be returned at the sellers expenses.

INSTRUCTIONS

1. All entries must be typed or written in ink. Mistakes must not be erased but should be crossed out and corrections be made and initialled by the person signing the tender.
2. Quote on each item separately and in units as specified.
3. This form must be signed by a competent person and preferably it should also be rubber stamped.
4. Each tender should be submitted separately in a sealed envelope with the tender number endorsed on the outside. Descriptive literature or samples of the items offered may be forwarded with the tender.
5. If you do not wish to quote, please endorse the reason on this form and return it, otherwise your name may be deleted from the buyers mailing list for the items listed here on.