



NG-CDF BOARD

National Government Constituencies Development Fund Board  
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13<sup>th</sup> April, 2021

Fund Account Managers

National Government Constituencies Development Fund Board

**SUBJECT: STATUS IMPLEMENTATION OF THE BOARD'S GUIDELINE ON FINANCING AND IMPLEMENTATION OF SOCIAL SECURITY PROJECTS UNDER THE NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NG-CDF)**

Section 48 of the National Government Constituencies Development Fund (NG-CDF) Amendment Act 2015 as amended in 2016 stipulates that “*the funding of social security programmes, education bursary schemes, mock examinations and continuous assessment tests shall be considered as development projects for the purposes of the Act provided that such projects shall not be allocated more than thirty five per centum of the total funds allocated for the constituency in any financial year*”.

Further, paragraphs (1) to (4) of Regulation 21 of the NG-CDF Regulations 2016 provides that “(1) A Constituency Committee may support social security programmes in accordance with the provisions of section 48 of the Act”.

Over the past few years, a number of constituencies have been setting aside funds in order to support the programme, but some challenges were noted in the implementation of the programme by various constituencies. As such, in order to ensure effective and efficient implementation of the programme, the Board issued a circular ref. No. NG-CDFB/CEO/BOARD CIRCULARS VOL II (022) on “Financing and Implementation of Social Security Projects under the National Government Constituencies Development Fund (NG-CDF)” dated 18<sup>th</sup> June, 2020.

Since your constituency is among those that allocated funds for social security programme in 2020/21 financial year, you are required to periodically apprise the Board on the status of implementation of the above circular. This will enable the Board to measure the effectiveness of the circular in handling the challenges previously faced by the constituencies in the implementation of the social security projects.

To this end, the Board has developed a questionnaire to aid in collecting the information.

You are therefore required to fill in the questionnaire as annexed herewith. The same should be emailed to [ekitundu@ngcdf.go.ke](mailto:ekitundu@ngcdf.go.ke) and copied to [vawino@ngcdf.go.ke](mailto:vawino@ngcdf.go.ke) not later than 19<sup>th</sup> April, 2021.

Yours,



Elizabeth Kitundu  
Ag. Chief Manager Programmes & Field Services Coordination

## QUESTIONNAIRE

1. Name of the Constituency.....
2. County .....
3. Total Allocation to Social Security Programme in 2020/21 (Kshs).....
4. Total Allocation to Social Security Programme in the Previous Financial Year Kshs .....
5. Specify the support programme you have implemented (or intend to implement) using the allocation .....
6. Has your constituency created Social Security Programme Ad hoc Committee  
 Yes ( ) No ( )
  - a. If yes, what is (was) the total membership of the committee? .....

Provide the list of the members indicating their affiliated institutions (if any).

S/No.	Name	Position in the Committee	Affiliated Institution

- b. If No to (a) above, please explain why?
 

.....

.....

.....

7. Has your NG-CDF Committee entered into Memorandum of Understanding (MOU) with the NHIF? Yes ( ) No ( )
  - a. If yes, specify the date when you entered into the MOU.....  
(Provide a copy of the signed MOU)
  - b. If No, have you made an attempt to reach the NHIF for the same  
Yes ( ) No ( )

*[Handwritten Signature]*

c. If Yes, to (b) above, what has been their response or reaction?  
.....  
.....

8. Have you ever created public awareness about the programme in your constituency  
Yes ( ) No ( )

9. Did you issue call for application to the intended beneficiaries?  
Yes ( ) No ( )

a. If No, how did you identify the beneficiaries?  
.....  
.....  
.....

b. If yes, how many applications did you receive?

Male .....Female .....Total .....

Special group (PWDs): Male .....Female .....Total .....

c. How many of the applicants were selected as the beneficiaries?

Male .....Female .....Total .....

Special group (PWDs): Male .....Female .....Total .....

d. Kindly specify the number of successful applicants in each of the following categories.

- i. Orphans and Vulnerable Children (OVC).....
- ii. Needy elderly persons of 60 years and above.....
- iii. Needy persons with chronic health conditions.....
- iv. Persons with Disabilities (PWDs) without regular income.....
- v. Poor widows and widowers .....
- vi. Persons without fixed abode .....
- vii. Any other .....

10. How much have you allocated for each beneficiary indicated in 2020/21 financial year  
.....

11. Have you faced any challenges in the implementation of the circular?  
Yes ( ) No ( )

If yes, specify the challenges

- (i) .....
- (ii) .....
- (iii) .....
- (iv) .....
- (v) .....

12. What mitigation measures do you propose (have you put in place) to address the challenges mentioned in (11) above?

- (i) .....
- (ii) .....
- (iii) .....
- (iv) .....
- (v) .....

13. Any other comment .....  
.....  
.....

**Questionnaire Filled by:-**

Name: .....

Fund Account Manager .....Constituency

Signature .....

Date .....

**\*END\***

