

**PROPOSED CONSTRUCTION OF 3NO WORKSHOPS AT MUMIAS  
WEST TECHNICAL AND TRAINING INSTITUTE**

**MANDATORY REQUIREMENTS**

Bidders to attach the following mandatory requirements;

1. Provision of a renewed copy of registration certificate from the **National Construction Authority (NCA 8** and above) in building and contractors annual practicing license.
2. Submission of **Tender Security** 2% of the total bid sum in cash, bankers cheque or insurance
3. **Certified** copy of a **Valid** Tax Compliance certificate and PIN
4. Anti-corruption declaration form
5. Submission of **duly completed** and **signed** form of tender and validity period indicated.
6. Confidential business questionnaire is **duly filled** and **signed** and details correspond to the related information in the bid.
7. **Certified** copy of certificate of incorporation/registration certificate.
8. Provision of current **Audited** financial statements for the last **three years** provided. Companies registered within the last one year should submit **certified bank statements** for at least twelve months or the duration of registration.
9. **Certified** copy of CR- 12 Form from the Attorney General's Office
10. **Certified** copy of **Current Single Business Permit** issued within the Republic of Kenya
11. Proof of purchase of tender document (copy of **payment receipt** to accompany the Tender document).
12. Tender **must** be accompanied with the Tenderers declaration of his/her **Litigation /Arbitration history**
13. For persons signing the tender, proof of authorization shall be furnished in the form of a written **Power of Attorney**, which shall accompany the tender
14. Bidders shall **serialize** all pages for each tender documents submitted

**TECHNICAL ANALYSIS FOR PROPOSED CONSTRUCTION OF 3NO WORKSHOPS  
AT MUMIAS WEST TECHNICAL AND TRAINING INSTITUTE**

<b>S/NO</b>	<b>ITEM DESCRIPTION</b>	<b>SCORESCALE</b>	<b>POINTS</b>
1.	Have completed a minimum of three projects of similar <b>nature</b> and complexity in the last five years, each of which must be of a value of at least Kshs.6Million (Attach completion certificates, reference letters, award letter and signed contracts indicating client's contacts)	<b>20 Marks</b>	
2.	Qualifications and experience of key site management and technical personnel proposed for the contract and an undertaking that they shall be available for the contract i.e. qualifications and experience of key personnel (Attach signed CV'S) Projects Manager – Degree in building construction ( <b>6 points</b> ) Site agent -Diploma in construction ( <b>4 points</b> ) Supervisor – ( <b>3 points</b> ) Foreman - ( <b>2 points</b> )	<b>15 Marks</b>	
3.	Provide information of details of work under way or contractually committed i.e. schedules of ongoing similar projects. All current/on-going work should be indicated irrespective of whether it's of a similar nature or not, indicate time frame of the contract. (Attach award letters or interim certificates or any other documentary proof)	<b>5 Marks</b>	
4.	Names and address of client who may be contacted for further information on the completed projects (Name, firm, postal address, e-mail address, Tel: No. etc.	<b>5 Marks</b>	
5.	Major items of construction equipment proposed to carry out the contract (owned, leased, or hired) and an undertaking that they will be available for the contract i.e. schedule of contractor's equipment including but not limited to the listed items below: (Attach log books for vehicles, purchase receipts for the equipment or lease agreements) <ul style="list-style-type: none"> <li>✓ Crane</li> <li>✓ hoist</li> <li>✓ Lorries</li> <li>✓ Excavators</li> <li>✓ Compressor machine and pumps</li> </ul>	<b>10Marks</b>	

	✓ Concrete mixer and vibrator		
6	Authority to seek references from the Tenderers' bankers with details of Name, address, and telephone numbers and account numbers	<b>5 Marks</b>	
7	Litigation and arbitration history. Information regarding any litigation, current or during the last five years, in which the Tenderers is involved, the parties concerned and disputed amount Provide affidavit Letter from a legal advisor Letter from a contractor	<b>5 Marks</b>	
8	Detail programme of works i) A reasonable schedule of work execution for the proposed project giving timelines ii) Works programme in Gantt chart format with resource allocation Methodology on safety during the construction period	<b>10 Marks</b>	
	<b>TOTAL SCORE (Pass Mark 75 points)</b>	<b>100</b>	
	<b>AGREGATE SCORE - POINTS REMARKS; PASS/FAIL</b>	<b>PASS/FAIL</b>	

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<b>S/NO</b>	<b>DESCRIPTION</b>	<b>SCORE SCALE</b>	
1.	Audited Financial reports for the last 3 years	<b>9</b>	
2.	Line of credit	<b>8</b>	
3.	Bank statement (For the last six months to the date of tender)	<b>8</b>	
	<b>FINANCIAL CAPACITY</b>	<b>25 Marks</b>	