



**National Government Constituencies Development Fund  
Gilgil Constituency**

P.O Box 524

GILGIL

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## **TENDER INVITATION NOTICE**

### **GILGIL CONSTITUENCY DEVELOPMENT FUND STRATEGIC PLAN (2023-2027)**

Gilgil National Government Constituency Development Fund Committee (NG-CDFC) intends to develop a (5) year Strategic Plan. This will provide framework within which integrated community development can be focused, implemented, monitored and evaluated to facilitate a participatory and inclusive development in the Constituency. Consulting (individuals and companies) are invited to apply for the provision of the service.

The Consultant (s) should have the following: -

1. A relevant Master's Degree in Management, Business, Economics, Statistics, Project management, Strategic management or a relevant field.
2. Over five years' experience in research and strategic planning.
3. Highly developed analytical skills with ability to produce high quality analytical reports and policy papers.
4. Proven understanding of Kenya Socio-economic programs, strategies and policies and development of policy frameworks, long and short terms plans.
5. High organizational and facilitation skills and ability to handle complex tasks with tight deadlines.
6. Have an excellent command of English, spoken and written.
7. Excellent facilitation skills, team work and ability to conduct workshops.

In addition to the above, bidders must also attach;

1. Copy of certificate of registration/Incorporation.
2. PIN/VAT Registration Certificate.
3. Valid Tax Compliance Certificate
4. Duly filled Form of Tender.
5. Valid trading licence
6. Copies of all relevant documents/testimonials.

Interested consultant (s) can obtain tender documents from NG-CDF Gilgil office upon payment of non-refundable fee of Kshs. 1,000 per set payable at CDF office during normal working hours. Complete tender documents should be deposited in the tender box at the entrance of the CDF office on or before 15<sup>th</sup> March 2023 at 5.00 p.m. and will be opened thereafter.

**FUND ACCOUNT MANAGER  
NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND  
GILGIL CONSTITUENCY  
P.O BOX 524  
GILGIL**

