



National Government Constituency Development Fund
 Igembe North Constituency
 P.O Box 71-60601
 Laare, Kenya
 Cell: 0722167753
 Email: cdfigembenorth@ngcdf.go.ke

INVITATION FOR PRE-QUALIFICATION

IGEMBE NORTH NG-CDF invites applications for pre-qualification from interested, competent and eligible Contractors/Suppliers for the supply, delivery and provision of goods, services and works listed below for the financial year 2023-2025

S/NO.	CATEGORY	ITEM DESCRIPTION	TARGET GROUP
1.	IGN/NG-CDF/PREQ/1/2023-2025	Provision of General Building Construction Services.	Open
2.	IGN/NG-CDF /PREQ/2/2023-2025	Supply of Hardware and General Building Materials.	Open
3.	IGN/NG-CDF/PREQ/3/2023-2025	Supply/provision of Computer Services, Printers, Photocopiers other ICT Equipment and accessories.	Special Group
4.	IGN/NG-CDF /PREQ/4/2023-2025	Supply/Provision of Garages for service & repair of Government Motor Vehicles/ Cycles & Upholstery of seats.	Open
5.	IGN/NG-CDF /PREQ/5/2023-2025	Provision of Water Works, Drainage, Irrigation and Sewerage Services.	Open
6.	IGN/NG-CDF /PREQ/6/2023-2025	Supply/delivery of General Office Stationeries, Consumables, staff uniforms, Curtains and other accessories.	Open
7.	IGN/NG-CDF /PREQ/7/2023-2025	Provision of Road Construction and Materials.	Open
8.	IGN/NG-CDF /PREQ/8/2023-2025	Provision of Electrical Installation Services.	Open
9.	IGN/NG-CDF /PREQ/9/2023-2025	Supply of petrol and other petroleum products.	Open
10.	IGN/NG-CDF /PREQ/10/2023-2025	Supply/delivery of office furniture's and furniture's minor repairs in the office.	Special Group
11.	IGN/NG-CDF /PREQ/11/2023-2025	Supply/delivery of tree seedlings and seeds.	Special Group
12.	IGN/NG-CDF /PREQ/12/2023-2025	Supply/delivery of sports equipment and accessories.	Special Group
13.	IGN/NG-CDF /PREQ/13/2023-2025	Provision of service for preparation of Constituency strategic plan	Open
14.	IGN/NG-CDF /PREQ/14/2023-2025	Provision of service for printing of Non-accountable documents	Special Group

N/B: Special cases refers to Women, Youth and Persons with Disability with dully registered with relevant authorities. Interested bidders MUST attach copies of the following: -

- (i) Valid single Business Permits (**All Categories**)
- (ii) Valid PIN/V.A.T Registration Certificate (**All Categories**)
- (iii) Business Registration/Incorporation certificate (**All Categories except special group**)
- (iv) Registration Certificate from National Treasury (Directorate of Public Procurement) or from the Office of the County Secretary (**for special cases only**)
- (v) Tax Compliance Certificate (**All Categories or Exemption Certificate for special group**)
- (vi) Registration Certificate from National Construction Authority (NCA⁸) and above in related fields (**for Category 1, 5, 7 & 8 only**)
- (vii) CR.12 Certificate (**for Limited Companies**)
- (viii) Duly completed Pre-qualification submission Form (**All Categories**)
- (ix) Duly completed Declaration Form
- (x) Duly completed Confidential Business Questionnaire (**All Categories**)
- (xi) A duly signed self-declaration statement that the Consulting firm or any of its Directors or Officers have not been convicted of any criminal offence relating to professional conduct or the making of false statements or misrepresentations as to its qualifications to enter into a procurement contract in the last three years (**All Categories**)
- (xii) A duly signed and stamped self-declaration statement that the firm and its directors had not been debarred from participating in public procurement pursuant to Sec. 115 of the Act & Regulation 91.
- (xiii) Stock List /or Price List (**For Category 2, 3 & 6**) will be an added advantage
- (xiv) Inspection report from Mechanical Department, Certificate of Good Conduct from Police Department and Insurance Certificate against fire and burglary (**for Category 4**)
- (xv) Certificate of Good Conduct from Police Department and Certificate from Communication Commission of Kenya (**for Category3**)
- (xvi) Past Performance (**All Category**) (provide documentary proofs)

The tender documents may be downloaded free of charge from www.ppra.go.ke or www.ngcdf.go.ke, starting from **Wednesday 12th July 2023 to Wednesday 26th July 2023**.

Duly Completed tender document in plan with sealed envelopes clearly marked with the relevant category number and description should be addresses to:-
**National Government Constituency Development Fund,
 Igembe North Constituency,
 P.O Box 71-60601,
 Laare-Kenya.**

And be deposited in the tender box located at the Fund accountant managers Office, IGEMBE NORTH NG-CDF Office; so as to reach the office on or before **Wednesday 26th July 2023** at 10.00a.m.

Pre-qualification documents will be opened immediately thereafter at the **IGN/NG-CDF Office Boardroom Igembe North Sub-County** in the presence of tenderers or their representatives who choose to attend.

Any Pre-qualification Document received after the deadline pursuant to clause 6.3 of PPOA shall be rejected as a late application and shall not be considered.

Supply Chain Management Unit
 For: Fund Account Manager