



NG-CDF

National Government Constituencies Development Fund
KWANZA Constituency
P.O Box 2015-30200.
Kitale, Kenya.

Tel | Cell: +2540725289356.

Email: cdfkwanza@ngcdf.go.ke | Website: www.kwanza.ngcdf.go.ke

LETTER OF INVITATION

REQUEST FOR PROPOSAL (RFP)

Date: 24/8/2023

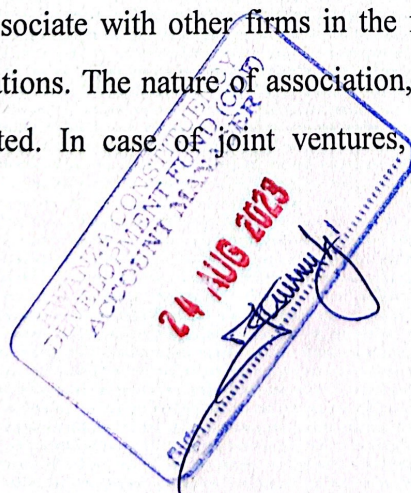
Reference No: NGCDF/KWANZA/SP/003/2022-2023.

Name of Assignment: **Provision of Five-Year (2022/2023 – 2026/2027) Strategic Plan Services for Kwanza National Government Constituency Development Fund (NG-CDF).**

To All Eligible Bidders:

1. The procuring Entity has set aside funds in its budget towards the cost of the subject consulting services and now therefore invites eligible consulting firms to submit their proposals in providing the consultancy services. Interested firms should provide information demonstrating that they have the required qualifications and relevant experience to perform the services. The eligible consulting firms are also referred to Terms of Reference under Section V of the Request for Proposals (RFP) document for a detailed scope of the assignment and qualification requirements.

2. Consultants may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications. The nature of association, whether it is joint venture or a sub-consultancy should clearly be stated. In case of joint ventures, the firm leading the joint venture should be mentioned.

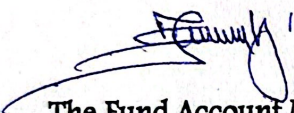


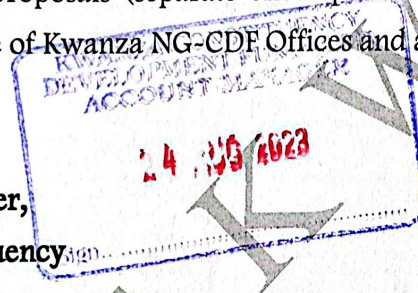
3. Eligibility criteria for contract award shall be in accordance with the Quality & Cost-based selection (QCBS) method set out in the public procurement and asset disposal Act 2015 which is available in the Public Procurement Regulatory Authority website: <http://www.ppoa.go.ke>

4. Interested Consultant may obtain the tender document or further information from Kwanza NG-CDF Offices during office working hours from 8.00 to 17.00 hours East African Time.

5. The Consultant MUST be pre-qualified with the NG-CDF Board/NG-CDF Kwanza Constituency under Consultancy Services for Strategic Plans category.

6. Completed Technical and Financial proposal documents MUST be submitted in plain sealed envelopes marked with proposal number: **NGCDF/KWANZA/SP/003/2022-2023** containing both the Technical and Financial proposals (separate envelopes as per the ITC 2.5.3) to be deposited in the tender box at the Entrance of Kwanza NG-CDF Offices and addressed to: -


The Fund Account Manager,
NG-CDF, Kwanza Constituency
P.O Box 2015-30200,
Kitale, Kenya,



On or before 30th August, 2023 at 11:00a.m. (EAT) clearly marked "Provision of Five-Year Term Strategic Plan Services for Kwanza National Government Constituency Development Fund (NG-CDF)."

NG-CDF