



National Government Constituencies Development Fund  
Nambale Constituency  
P.O Box 27-50409  
NAMBALE. Kenya.

Email: [cdfnambale@ngcdf.go.ke](mailto:cdfnambale@ngcdf.go.ke) | Website: [www.ngcdf.go.ke](http://www.ngcdf.go.ke)

## TENDER NOTICE

Our Ref: NG-CDF NBL/RE-ADVERT 005/22-23

Date: 13<sup>th</sup> December, 2023

Nambale NG-CDF on behalf of Elwanikha Girls Secondary School within Nambale Constituency invites eligible contractors under **GENERAL CIVIL WORKS (BUILDING WORKS)** category to tender for building works projects under the **NAMBALE NG-CDF FUNDING** for the financial year **2022/2023**.

### INSTRUCTIONS TO TENDERERS:

Bidders are encouraged to make personal arrangement to acquaint themselves with the site before submission of the bids.

#### 1. MANDATORY REQUIREMENTS

Eligible bidders must meet and attach the following mandatory requirements among others: -

- a) Certified copy of certificate of incorporation /business registration certificate
- b) Form of Tender – correctly filled, signed and stamped.
- c) Confidential business questionnaire - Correctly filled, signed and stamped.
- d) **Valid** Registration Certificate with National Construction Authority (NCA) – Construction and Building works category (**NCA 7 and above**)-Online Validation will be done
- e) **Valid and Up to date** Practicing License with National Construction Authority category (**NCA 7 and above**)
- f) **Valid and Up to date** Single Business permit
- g) **Valid and Up to date** Tax Compliance certificate-Online Validation will be done
- h) Certified copy of current CR12 certificate (within this Financial Year).
- i) Certified copies of national identity card/passport for the company directors.
- j) Bidders **MUST** serialize all the pages of their tender documents.
- k) Tender security -2% of tender sum from a reputable bank
- l) Current Litigation History –within three months (Sworn, signed and stamped affidavit to be provided)

A company **MUST** fulfill all the above conditions in order to proceed to the technical evaluation

## 2. TECHNICAL AND FINANCIAL EVALUATION REQUIREMENTS

Thresholds specified in the bid documents covering the following:

- i) Proof of Experience in works of similar nature and size within the last Five (5) years.
- ii) Proof of trained, experienced personnel to undertake the specified works supported with their respective certificates.
- iii) Proof of ownership of equipment or lease agreement of such equipment to undertake the specified works.
- iv) Current workload status
- v) Audited accounts for the last (three) 3 Financial Years. All pages must be initialised and stamped by both a practising Auditor registered with ICPAK and one of the Directors.
- vi) Must attach the most recent bank statement to proof your financial capacity (last three months)

Tender Number	Project Name	Eligible Category to Bid	Closing/opening of Bids Date
NG-CDF NBL/DM/SPEGSS/003 /22-23	Elwanikha Girls Secondary School-Completion of 300 capacity Dormitory (Phase III)	Open	20.12.2023

Interested eligible tenderers may obtain the tender Documents from **Nambale NGCDF, Nambale** office as from **Wednesday 13<sup>th</sup> December, 2023** upon payment of a non-refundable fee of KShs. 1,000.00 (Kenya Shillings One Thousand Only)

Completed duly serialized tender documents in sealed plain envelopes marked with Tender reference number and institution name description, should be deposited in the Tender Box located at the **Nambale NGCDF office, Nambale** or be addressed and sent to;

**Fund Account Manager,  
Nambale NG-CDF,  
Box 27-50409  
Nambale**

Tender documents **MUST** be submitted not later than **11.00 am on or before Wednesday 20<sup>th</sup> December, 2023.**

Submitted bids will be opened publicly immediately thereafter in the presence of the Bidders or their representatives who choose to attend.

**Late bids will be returned unopened.**

The Authority reserves the right to accept or reject any tender with reasons thereof and is not bound to accept the lowest or any tender.

**FUND ACCOUNT MANAGER**  
**NAMBALE CONSTITUENCY**