



National Government Constituencies Development Fund Board

Ukulima Co-op house, 5th and 6th Floor
Harambee Co-op Plaza, 5th, 6th & 10th Floor

Junction of Haile Selassie Avenue & Uhuru Highway

P.O Box 46682-00100

Nairobi, Kenya

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TENDER INVITATION NOTICE

OLKALOU CONSTITUENCY DEVELOPMENT FUND STRATEGIC PLAN (2023-2027)

OLKALOU National Government Constituency Development Fund Committee (NG- CDFC) intends to develop a (5) year strategic plan. This will provide framework within which integrated community development can be focused, implemented, monitored and evaluated to facilitate a participatory and inclusive development in the constituency. Consulting (individuals and companies) are invited to apply for the provision of the service.

The Consultant (S) should have the following

1. A relevant Master's Degree in Management, Business Economics, Statics, project management strategic management or a relevant field.
2. Over Five years' experience in research and strategic planning.
3. Highly developed analytical skills with ability to produce high quality analytical reports and policy papers.
4. Proven understand of Kenya Socio-Economic Programs, strategies and policies and development of policy framework, long and short terms plans
5. High Organizational and facilitation skills and ability to handle complex tasks with tight deadlines.
6. Have an excellent command of English, spoken and written.
7. Excellent facilitation skills team work and ability to conduct workshops.

In addition to the above, bidders must also attach;

1. Copy of certificate of registration/incorporation
2. PIN/VAT Registration Certificate
3. Valid Tax Compliance Certificate
4. Duly filled Tender Documents
5. Valid Trading License
6. Copies of all relevant documents/testimonials



Interested consultant (s) can obtain tender documents from NG-CDF OLKALOU Office upon payment of non-refundable fee of Kshs 1,000 per set payable at OLKALOU NG-CDF office during normal working hours. Complete tender documents should be deposited in the tender box at the entrance of the NG-CDF office on or before 23rd April 2024 at 5.00 p.m and will be opened on Wednesday 24th April 2024.

**FUND ACCOUNT MANAGER
NATIONAL GOVERNMENT CONSTITUENCY DEVELOPMENT FUND
OLKALOU CONSTITUENCY
P.O BOX 402-20303
OLKALOU**