



National Government Constituencies Development Fund  
Westlands Constituency  
Off Kyuna Rise  
P.O Box 13712, 00800

Nairobi.

Tel: | Cell:

**WESTLANDS**

**NG-CDF**

Email: [cdfwestlands@ngcdf.go.ke](mailto:cdfwestlands@ngcdf.go.ke) | Website: [www.cdf.go.ke](http://www.cdf.go.ke).

## TENDER NOTICE

Bids are invited from eligible and qualified firms under mentioned works

TENDER REFERENCE	TENDER DESCRIPTION	BID BOND	ELIGIBILITY
WNGCDF/4/2023/2024	THE PROPOSED CONSTRUCTION OF 5NO. JSS CLASSROOMS AT HOSPITAL HILL PRIMARY SCHOOL	100,000	OPEN

1	Provide Proof of business incorporation or registration	
2	Tenderer has a current tax clearance certificate or tax exemption certificate issued by the Kenya Revenue Authority. (Valid Tax Compliance Certificate)	
3	A copy of company's list of directors, beneficial owners, name of proprietor or names of partners for the bidder not more than <b>a year</b> old ( <b>CR 12</b> ). All Directors of both Limited companies and sole proprietor to attach ID COPY(ies). A sole proprietor may not attach a <b>CR 12</b> .	
4	Tenderer to attach a valid tender security (Bid Bond) of <b>Kshs 100,000</b> valid for <b>180 Days</b> from the date of tender opening.	
5	Fully filled, Signed and Stamped Form of Tender. The tenderer <b>MUST</b> prepare the form of tender on stationery with its <b>LETTERHEAD</b> clearly showing the Tenderers complete name and business address. Tenderer's <b>MUST</b> complete and sign <b>Confidential Business Questionnaire, Certificate Of Independent Tender Determination</b>	

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	and the <b>Self Declaration</b> of the tenderer attached to the Form of tender.	
6	Attach evidence of a valid registration with National Construction Authority (NCA) category 7 for building works and above with current annual practicing license.	
7	The Bid has been submitted in the format required by the procuring entity - the tender document to be <b>TAPE BOUND</b> and returned in the order and pages provided and paginated in sequence including attachments. Own pagination should begin from the very first page. (Spiral Binding and use of Spring or box files will not be accepted and will lead to automatic disqualification)	
8	Valid copy of Trading License / Business Permit	
9	Power of attorney (if Tender signatory is not a director)	
10	Signed and stamped statement of Verification that not debarred in matters of public procurement proceedings (Must be commissioned by a Commissioner for Oaths)	
11	Declaration that the firm has not been convicted of corrupt or fraudulent practices and that it will not engage in any corrupt or fraudulent practice (Must be commissioned by a Commissioner for Oaths)	
12	WIBA cover certificates from registered insurance company	
	Determination of Responsiveness: Responsiveness/Not Responsive (R/NR)	

1. Tender documents may be viewed and **downloaded for free** from the websites <https://www.ngcdf.go.ke/>. Tenderers who download the tender document must forward their particulars immediately to [cdfwestlands@ngcdf.go.ke](mailto:cdfwestlands@ngcdf.go.ke) to facilitate any further clarification or addendum.

Duly completed Bid documents are to be enclosed in a plain sealed envelopes, marked with the Tender Number, Name and as prescribed in the respective Tender Documents and be deposited in the Tender Box located at Reception of Westlands NG-CDF Office, OFF KYUNA RISE or be addressed to:

THE FUND ACCOUNT MANAGER

WESTLANDS NG-CDF

P.O. BOX 13712- 00800, NAIROBI

So as to be received on or before **THURSDAY, 21ST NOVEMBER, 2024 at 10:50A.M** opening time

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**11:15 am**

PREPARED BY

LABOSO CHEPNG'ENO

FUND ACCOUNTS MANAGER

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