

## TENDER NOTICE

DATE: 11<sup>TH</sup> JANUARY 2025

### REGISTRATION OF SUPPLIERS, CONTRACTORS & SERVICE PROVIDERS FOR 2025-2027 FINANCIAL YEARS

The national Government Constituencies Development Fund of Kajiado North Constituency invites applications for registration of Suppliers/contractors from interested eligible bidders in the underlisted categories for supply of goods, works and provision of services

S/No.	Prequalification Categories	Description	Eligible Tenderer
1.	KJN-NGCDF/PRE/01/2025-2027	Prequalification for supply and delivery of stationeries and general supplies	Reserved for AGPO
2.	KJN-NGCDF/PRE/02/2025-2027	Prequalification for Maintenance of office Equipment and furniture	OPEN
3.	KJN-NGCDF/PRE/03/2025-2027	Prequalification for Supply and delivery of office furniture, equipment and fittings	Reserved for AGPO
4.	KJN-NGCDF/PRE/04/2025-2027	Prequalification for printing of magazines, marketing and Promotional materials for publicity materials	Reserved for AGPO
5.	KJN-NGCDF/PRE/05/2025-2027	Prequalification for Supply of Security Guards and Security Services	OPEN
6.	KJN-NGCDF/PRE/06/2025-2027	Prequalification for event planning and supply of chairs, tents and public system address	Reserved for AGPO
7.	KJN-NGCDF/PRE/07/2025-2027	Prequalification for Provision of Conference and Training Services	OPEN
8.	KJN-NGCDF/PRE/08/2025-2027	Prequalification for supply of desks, lockers, tables and chairs	Reserved for AGPO
9.	KJN-NGCDF/PRE/09/2025-2027	Prequalification for Building, Construction, renovations and associated Works	OPEN
10.	KJN-NGCDF/PRE/10/2025-2027	Prequalification for Provision of website maintenance, Internet Services and bulk messaging.	OPEN
11.	KJN-NGCDF/PRE/11/2025-2027	Provision for supply and Delivery of Computers, Printers, Photocopiers and Computer Accessories.	Reserved for AGPO
12.	KJN-NGCDF/PRE/12/2025-2027	Supply and delivery of motorvehicle tyres tubes, batteries.	OPEN

13.	KJN-NGCDF/PRE/13/2025-2027	Repair and servicing of motor vehicles	OPEN
14.	KJN-NGCDF/PRE/14/2025-2027	Provision of driving school services for motor vehicles and motor cycles.	OPEN
15.	KJN-NGCDF/PRE/15/2025-2027	Provision of short courses, hairdressing, beauty, housekeeping, vehicle mechanics, building and construction, electrical and electronics	OPEN
16.	KJN-NGCDF/PRE/16/2025-2027	Prequalification for supply and delivery of environmental activity materials, tree seedlings and landscaping services	OPEN
17.	KJN-NGCDF/PRE/17/2025-2027	Prequalification for provision of catering (indoor and outdoor), conference and hotel facilities.	OPEN
18.	KJN-NGCDF/PRE/18/2025-2027	Prequalification for disposal of sanitary waste and and cleaning services	Reserved for AGPO

Interested eligible bidders may obtain a complete set of prequalification documents from PPIP Portal, [www.tenders.go.ke](http://www.tenders.go.ke) or NG-CDF Website [www.ngcdf.go.ke](http://www.ngcdf.go.ke) free of charge, or at the Kajiado North NGCDF office upon payment of a non refundable fee of Ksh 1,000 to the constituency account; Equity Bank, Ngong Branch, Account 0730294643739

**The following documents should be certified and attached to form part of the mandatory requirements**

	Requirements
1.	Certified Copy of Certificate of Registration/Incorporation.
2.	Valid Certificate of registration with Treasury for AGPO registered firms.
3.	Certified Copy of Valid Tax Compliance Certificate.
4.	Copy of CR12 Certificate issued by the Registrar of Companies Within the last 12 Months for limited companies or copy of National ID for sole proprietorships
5.	Firms seeking prequalification for provision of driving school services to indicate their geographical location and other branches, show proof of ownership (e.g. logbooks, franchise or and other equivalent ), and proof of registration with relevant authorities eg NTSA etc
6.	Firms seeking pre-qualification in all construction related works must be registered by NCA in category 8 and above.
7.	Single Business Permit relevant county or certificate/letter of exemption for professional services (AGPO registered firms are exempted).
8.	Valid registration certificates with relevant examination bodies KNEC, NITA etc for provision of short courses category

9.	Outside side catering bidders to avail a certificate of health for food handling from county government
10.	Company profile

**Note:**

The Completed tender documents in plain sealed envelopes clearly marked with the requisite reference;

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should be dropped off **at Kajiado North NG-CDF Office tender box on or before 25<sup>th</sup> February 2025, at 10:00 Am** and there after tender opening will take place in the presence of bidders or their representative who may wish to attend.

**The Completed and sealed tender documents will be addressed to:**

**FUND ACCOUNT MANAGER,  
KAJIADO NORTH  
P.O.BOX 72-00208  
NGONG HILLS**